

HOLYHEAD JOINT BURIAL COMMITTEE
MINUTES OF THE COMMITTEE MEETING
TUESDAY 16 JULY 2019 4.30 p.m.

Present: Councillors Hywel Williams, Alan Williams, Mrs Ailia Lewis MBE, Mrs Beryl Warner BEM, Richard Parry, Keith R Roberts and Cyndy McDermott. Also, Revd Elfryn Jones representing the Free Churches

In attendance: Robert Henderson Clerk/Supervisor
Mrs P R Scott Clerk/Typist

1. ELECTION OF CHAIR PERSON FOR 2019/2020:

It was resolved, proposed and seconded that Councillor Hywel Williams be elected as Chair-person.

Minute no. 341/19

2. ELECTION OF VICE-CHAIRPERSON FOR 2019/2020:

It was resolved, proposed and seconded that Councillor Cyndy McDermott from Trearddur Community Council be elected as Vice-Chairperson.

Minute no. 342/19

3. Apologies for absence were received from Councillor Ken Tatlock as he had a prior appointment and Councillor Sue Conrad Smith

4. DECLARATION OF INTEREST BY ANY COUNCILLOR OR OFFICER:

No declarations were received.

5. To receive for information the Minutes of the previous Meeting held on Thursday 18 April 2019:

Councillor Richard Parry asked the question of whether the newly appointed Town Clerk – Robert Henderson automatically became the Clerk/Supervisor of the Holyhead Joint Burial Committee. Councillor Parry was informed that the Town Clerk also takes over as Clerk/Supervisor as well as Town Clerk/Financial Officer of the Holyhead Town Council –with that appointment commencing as from the 9 July 2019. (Special Town Council meeting Monday 8th July 2019)

6. ACCOUNTS PAID: Months of April May and June 2019:

April 2019 total amounting to £9,992.07; (cheque nos 3912 – 3926) May 2019 total amounting to £8,484.52 (cheque nos. 3927 – 3940) and June total amounting to £8,540.68 (cheque nos 3941 – 3950).

It was resolved, proposed and seconded to approve all payments made.

Minute no. 343/19

HOLYHEAD TOWN COUNCIL
MINUTES OF THE COMMITTEE MEETING
TUESDAY 16 JULY 2019 4.30 p.m.

Robert Henderson informed the Committee that in the near future that the Holyhead Joint Burial Committee would be transferring the bank accounts from Nat West to Lloyds Bank as Nat West had now closed it's branch in Holyhead and Lloyds still had an open branch in Holyhead. Also, it was proposed that all Burial Board staff be paid through BACS in the future as was the case with Town Council employees. He had spoken with the staff at the Cemetery and they had no objection to this proposal.

Minute no. 344/19

7. TO SUBMIT FOR APPROVAL INCOME AND EXPENDITURE AND STATEMENT OF ASSURANCE SECTION 2 ANNUAL RETURN FOR THE YEAR ENDING 31ST MARCH 2019 AND THE INTERNAL AUDITOR'S REPORT:

Robert Henderson, Clerk/Supervisor confirmed to the members of the Committee that the Audit Opinion's four points raised by the Internal Auditor would be addressed in due course.

It was resolved, proposed and seconded to approve the documentation submitted.

Minute no. 345/19

Robert Henderson confirmed that in the financial year up to 31st March 2019 there had been an over spend increase of Pension payments, new equipment purchased and new CCTV installed at the Cemetery but that from April of 2019 the account balances would now re-adjust back to £25,000.00 and that the income of the Committee was due to the number of persons who passed away each year.

Robert Henderson stated that plans were afoot for the Joint Burial Committee to have it's own website giving details of Minutes and accounts. Names of persons buying plots could not however, be included as this would contravene the Data Protection Act. Robert Henderson would contact Owen Sutton in the near future as he is the person who downloads information onto the Town Council website at the present time.

8. CONVEYANCES:

Purchase Deeds numbered 1445 to 1454 were signed by the Clerk/Supervisor and counter-signed by two members of the Committee.

HOLYHEAD TOWN COUNCIL
MINUTES OF THE COUNCIL MEETING
TUESDAY 16 JULY 2019 4.30 p.m.

9. ANY OTHER BUSINESS:

The Clerk/Supervisor informed the members of the Committee that electricity would be required to be connected into the far side of Section 6 in the future and this would have to be looked at, also additional CCTV to cover Section 6.

A discussion took place regarding if a section of the Cemetery could be designated to place small plaques to remember babies or foetal remains which were buried. It was resolved, proposed and seconded to discuss this further at the next meeting of the Burial Committee.

Councillor Adrienne Edwards had to leave the Meeting at this stage due to another commitment.

Some Councillors wished for the Burial Committee to consider in the future of being able to sell some of the burial land which was not deemed suitable for burial purposes especially land between Treseifion Estate and the Parkfield houses. However, some of the Councillors were against this proposal. It was resolved, proposed and seconded to discuss this further in the future.

Minute no 346/19

A question was asked also whether Holyhead would be considered to be suitable for a Crematorium to be built, however, members of the Committee were informed that a facility such as this would be too expensive to consider in the future.

The meeting concluded at 5.10 p.m.
