

HOLYHEAD JOINT BURIAL COMMITTEE
MINUTES OF THE BURIAL COMMITTEE MEETING
WEDNESDAY 30 JUNE 2021 2.00 p.m. COUNCIL CHAMBER

Councillors present: Keith R Roberts, Mrs Ailia Lewis MBE, Adrienne Edwards, Richard Parry, Hywel Williams, Ken Tatlock (joined the meeting after the meeting had finished due to personal circumstances), Sue Conrad Smith, Cindy McDermott

In attendance: Robert Henderson Clerk/Supervisor
Mrs P R Scott Clerk/Typist

Councillor Keith R Roberts, Chairman chaired the meeting.

1. Apologies for absence were received by Revd. Elfryn Jones

Councillor Ken Tatlock had telephoned the office beforehand to say that he would be late attending the meeting.

2. DECLARATION OF INTEREST BY ANY COUNCILLOR OR OFFICER:

No declarations were made.

3. To receive, as a true record, the Minutes of the previous Meeting held on Tuesday 18 May 2021.

It was resolved, proposed and seconded to receive the Minutes as a true record.

Minute no. 374/2021

Any matters arising:-

The Clerk/Supervisor confirmed that a representative of the local Royal British Legion had informed him that St Cybi's Churchyard was the preferred location regarding the Field of Remembrance outside Service which was held on Remembrance Sunday in November of each year as Maeshyfyd Cemetery was too far away as a location.

The Clerk/Supervisor confirmed that he was in the process of obtaining Quotes for digitising/up-loading onto a new system of all the burial records.

4. To submit for approval Annual Return for the year ending 31st March 2021 and the Internal Auditor's Report:

The Committee members noted that there were no major issues to bring to light to the Committee. He did, however, confirm that the Internal Auditor had requested a more detailed Asset Register in terms of the value and timespan of each asset needed to be undertaken in the future and the Clerk/Supervisor confirmed that this was on-going and that the values of the existing Register were determined by the Insurance Company's figures.

It was resolved, proposed and seconded that the Committee approve the Internal Auditor's Report for the financial year 2020/2021 and the Annual Governance Statement for the financial year 2020/2021. Minute no. 375/2021

Cllr Mrs Ailia Lewis MBE thanked the Clerk and staff on their initiative.

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5. ACCOUNTS PAID (Months of April and May 2021)

April BACS and cheque nos. 000 138 – 000 149 total £20,460.78

May BACS and cheque nos 000 150 - 000 154) total £6,754.25

It was resolved, proposed and seconded to approve all the payments made.

Minute no. 376/2021

The Burial Committee meeting concluded at 2.15 p.m.
